

UNIQUE CONTACT AND COMMUNITY SERVICES

Contact Agreement

Family Name:

Children in Contact:

DOB Of Child/ren:

Parties Attending Contact:

Scheduled dates and time of contact:

This contact agreement relates to supported and supervised face to face contact between the above-named Children and their parent. All parties must abide by all the rules laid down in this agreement.

1. Cancellations by either party with notice of less than 48 hours will incur a £30 cancellation fee. Cancellations made on the morning of the session will incur full payment, payable by the parent who fails to cancel on time.
2. Contact will be terminated if either parent uses abusive or foul Language to her child or contact centre staff and could result in them being unable to use the centre again.
3. If either parent is under the influence of drugs or alcohol contact will be terminated immediately and you will be asked to leave the building.
4. Contact will be terminated if either parent were to use physically threatening behaviour towards her children or the staff of the contact centre.
5. Contact will be terminated if either parent is more than fifteen Minutes late for contact without good reason.
6. If either parent fails to attend any planed contact session without prior arrangement with their social worker, (if applicable) all further contact sessions will be cancelled.
7. Contact will be terminated if any behaviour by the parent is assessed to be unsafe.
8. The parents must allow the contact supervisor to observe them at all times and understand that notes will be taken (applicable to supervised sessions only).
9. Under no circumstances are you allowed to leave the contact centre with the above-named children unless supervised by an allocated contact worker (applicable to supervised sessions only).
10. Clothes, toys and any equipment sent to contact with the children by the foster carer must be sent back to the foster carer and not removed by Parents (if applicable).
11. Mobile phones must be turned off at all times during contact
12. Any toys or equipment damaged through a lack of parental supervision will be charge to the parent
13. Residential parent/carer will leave the contact centre first, at the end of the session. Contact parent must leave the centre not less than 10 minutes after the child/ren have left.
14. The role of the supervisor is to manage, facilitate and record the interaction between the child/ren and parent during the contact session.

15. Please note that all payments should be made in advance before contact. We cannot guarantee sessions will take place without payment in advance within the above guidelines (**Exceptions Apply**).
16. Supervised contact reports will only be provided to the referring Local Authority or to the paying parent. Resident parents will not receive copies of reports unless a safeguarding concern arises during a session, in which case they will be notified. Reports will not be shared with solicitors unless explicitly directed by a court order. Any solicitors acting on behalf of the resident parent should obtain reports via the paying parent's legal representative. This policy is in place to safeguard the privacy and wellbeing of the children involved in supervised contact sessions.
17. The contact room must be left clean and tidy.

Date contact is to commence:

Signed by:..... Date:
Parent:

Signed by:..... Date:
Manager, for and on behalf of
Unique Contact and Community Services

For Office use only

Review date/s:

Reviews	Dates	Review conducted by	Comments
1 st – 4-6 weeks after 1 st contact			
2 nd – 3-6 months after 1 st review			
3 rd – If required			
4 th - If required			

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