



UNIQUE CONTACT AND COMMUNITY SERVICES

Contact Agreement

Family Name:

Children in Contact:

DOB Of Child/ren:

Parties Attending Contact:

Scheduled dates and time of contact:

This contact agreement relates to supported and supervised face to face contact between the above-named Children and their parent. All parties must abide by all the rules laid down in this agreement.

1. If either parent is unable to attend a contact session, they should notify the contact centre 24 hours prior to a supervised or supported session, and a minimum of two hours prior to handovers, on 0208 519 4606. A fee is chargeable if this is not adhered to.
2. Contact will be terminated if either parent uses abusive or foul language to her child or contact centre staff and could result in them being unable to use the centre again.
3. If either parent is under the influence of drugs or alcohol contact will be terminated immediately and you will be asked to leave the building.
4. Contact will be terminated if either parent were to use physically threatening behaviour towards their children or the staff of the contact centre.
5. Contact will be terminated if either parent is more than fifteen minutes late for contact without good reason.
6. If either parent fails to attend any planned contact session without prior arrangement with their social worker, (if applicable) all further contact sessions will be cancelled.
7. Contact will be terminated if any behaviour by the parent is assessed to be unsafe.
8. The parents must allow the contact supervisor to observe them at all times and understand that notes will be taken (applicable to supervised sessions only).
9. Under no circumstances are you allowed to leave the contact centre with the above-named children unless supervised by an allocated contact worker (applicable to supervised sessions only).
10. Clothes, toys and any equipment sent to contact with the children by the foster carer must be sent back to the foster carer and not removed by Parents (if applicable).

11. Mobile phones must be turned off at all times during contact.
12. Any toys or equipment damaged through a lack of parental supervision will be charged to the parent
13. Residential parent/carer will leave the contact centre first, at the end of the session. Visiting parent must leave the centre no less than 10 minutes after the child/ren have left.
14. The role of the supervisor is to manage, facilitate and record the interaction between the child/ren and parent during the contact session.
15. Fees should be paid prior the start of each session.
16. The contact room must be left clean and tidy and is the responsibility of the parent to ensure this.

Date contact is to commence:

Signed by:..... Date:
Parent:

Signed by:..... Date:
Manager, for and on behalf of
Unique Contact and Community Services

For Office use only

Review date/s:

Reviews	Dates	Review conducted by	Comments
1 st – 4-6 weeks after 1 st contact			
2 nd – 3-6 months after 1 st review			
3 rd – If required			
4 th - If required			